



**CITY OF DARDENNE PRAIRIE
2032 HANLEY ROAD
DARDENNE PRAIRIE, MO 63368**

**BOARD OF ALDERMEN MEETING
WORK SESSION AGENDA
MARCH 4, 2026
6:00 p.m.**

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ITEMS FOR DISCUSSION AND CONSIDERATION

1. RBA - Discuss Prohibiting Room or Space Rentals in Residential – Alderman Detweiler and Gittemeier
2. RBA - Board of Alderman Technology Hardware – Rose Maresca, IT Manager
3. Appointment of Veteran Liaison for future Veteran Recognition Program – Mayor Widaman
4. RBA – Travel Policy – Mayor Widaman
5. Review of 03 04 26 Board of Aldermen agenda

STAFF COMMUNICATIONS

1. City Attorney
2. City Engineer
3. City Administrator
4. Aldermen
5. Mayor

CLOSED SESSION

Roll call vote to hold closed session pursuant to RSMo 610.021 section _____
Litigation and Privileged Communications (1)
Real Estate (2)
Personnel (3)
Bid Specs (11)
Audit (17)

RETURN TO REGULAR MEETING AGENDA

ADJOURNMENT

RBA FORM (OFFICE USE ONLY)

MEETING DATE:

Regular () Work Session (X)

ATTACHMENT: YES () NO (x)

Contract () Ordinance () Other (x)

Request for Board Action

By: *Detweiler & Gittemeier*

- **Description:** To discuss the use of short or long term stays or rentals of residences or part of residences (rooms) in Dardenne Prairie. This would include but not be limited to parsing a basement for sleeping rooms. This could include using the services of companies including but not be limited to Airbnb, Vrbo, Homestay, HomeToGo.

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- **Recommendation:** Staff – Approve () Disapprove ()

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- **Summary/Explanation:**

We would like to explore the possibility of writing ordinances that would prohibit this activity.

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- **Budget Impact:** (revenue generated, estimated cost, CIP item, etc.)

None

RBA requested by: Detweiler & Gittemeier

Date: 2/25/2026

W Pratt 2-25-26

EXHIBIT A

RBA FORM (OFFICE USE ONLY)

MEETING DATE:

Regular () Work Session (x)

ATTACHMENT: YES (x) NO ()

Contract () Ordinance () Other ()

**Request for Board Action
By: Staff**

Ward _____

Description: Board of Aldermen Technology Hardware

Recommendation: Staff – Approve (x) Disapprove ()

Summary/Explanation: This proposal recommends standardized technology equipment for the City of Dardenne Prairie Board of Aldermen to support efficient access to City email, & electronic documents. The requirements for the equipment are as follows:

- Read and respond to City email
- Open and review PDF documents
- Open and review PowerPoint presentations
- Take Photos (city concerns)
- Attend Teams meetings remotely (if necessary)
- Lightweight, easy to carry and travel to city meetings and/or events

Budget Impact: (revenue generated, estimated cost, CIP item, etc.)

The Board asked staff to review and present several options for consideration. Here are three options including the costs associated with each.

Option A:

- iPad (10th Gen, 64GB, Wi-Fi): \$350
- Keyboard Case: \$120
- One-year warranty included.
- Extended warranty \$99 (optional through AppleCare)
- Summary: \$470, \$99 Optional
- Total with all options. \$569

Option B:

- Surface Pro: \$917.29

- Keyboard/Case: \$130
- Security Software \$108 per year per device (ongoing cost)
- Extended warranty with accidental damage \$185
- Summary: \$917.29 one-time, \$108 recurring, \$185 optional
- Total with all options: \$1340.29

Option C:

- Dell Pro 14 \$728.71
- Extended 3-year warranty & Accidental Damage - \$275 (optional)
- Backpack or carrying case: \$50
- Security Software \$108 per year per device (ongoing cost)
- Summary: \$778.71 one-time, \$108 recurring, \$275 optional
- Total with all options: \$1161.71

See attached for full item descriptions.

My recommendation is Option A, due to the cost, ease of use, and portability.

If option B or C is selected, a budget adjustment would be needed.

RBA requested by: _____ CA: _____



Board of Aldermen Technology Hardware Proposal

Purpose

This proposal recommends standardized technology equipment for the City of Dardenne Prairie Board of Aldermen to support efficient access to City email, PDF documents, and PowerPoint presentations.

Core Requirements my selections are based on:

- Read and respond to City email
- Open and review PDF documents
- Open and review PowerPoint presentations
- Take Photos (city concerns)
- Attend Teams meetings remotely (if necessary)
- Lightweight, easy to carry and travel to city meetings and/or events

Security requirements:

Apple iPad security IOS has Built-in device encryption and iPadOS includes malware protection, and secure app store distribution. (no extra security software needed)

The Windows devices would need Windows 11 professional (not home edition) and have ShadowSphere added (extra monthly cost).

Option A: Apple iPad (Apple IOS)

Apple Wifi iPad (10th Generation or similar) with Keyboard Case. The Apple iPad provides the best balance of usability, portability, accessibility, security, and reduced support needs.

Features:

- Simple and consistent user experience
- Lightweight & Portable
- 10.9-inch display
- Touchscreen
- Back and Front facing camera – ideal for taking photos and attending conference calls.
- Centralized device management and security
- No reoccurring fees

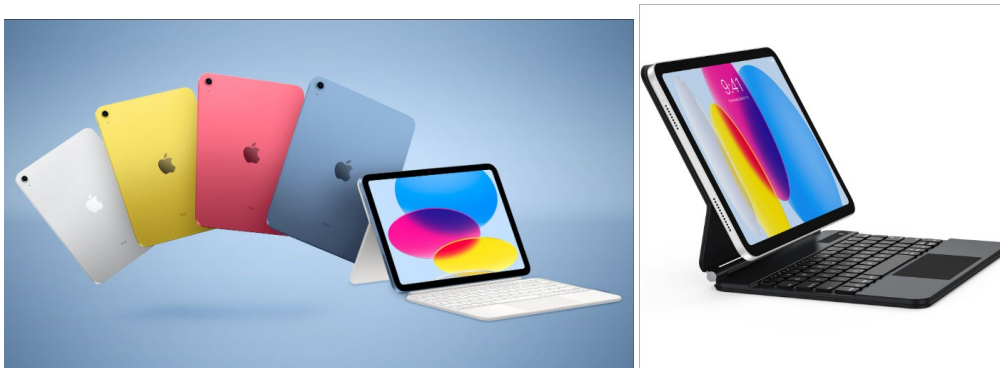
Pricing:

- iPad (10th Gen, 64GB, Wi-Fi): \$350
- Keyboard Case: \$120
- One-year warranty included.
- Extended warranty \$99 (optional through AppleCare)
- Summary: \$470, \$99 Optional
- Total with all options. \$569

***These costs are subject to change based on inventory and market fluctuations**

[Apple 10.9 Inch iPad \(10th Generation\) with Wi Fi 64GB Silver MPQ03LL/A - Best Buy](#)

[Black iPad 10th Generation Magnetic Keyboard Case | ESR Rebound](#)



Option B: Windows 11 Professional Tablet

Microsoft Surface Pro Snapdragon (or similar)

Features:

- Lightweight & Portable
- 12 inch Display
- Touchscreen
- Front and Back Facing Camera
- 256GB Storage

Pricing:

- Surface Pro: \$917.29
- Keyboard/Case: \$130
- Security Software \$108 per year per device (ongoing cost)
- Extended warranty with accidental damage \$185
- Summary: \$917.29 one-time, \$108 recurring, \$185 optional
- Total with all options: \$1340.29

**These costs are subject to change based on inventory and market fluctuations*

**Pricing obtained through Sourcewell Cooperative contract with CDW*

[Microsoft Surface Pro Copilot+ PC for Business - 12-inch - Copilot+ PC - 12" - Qualcomm Snapdragon X Plus - X1P-42-100 - - EP2-33662 - 2-in-1 Laptops - CDWG.com](#)



Option C: Full Laptop with Windows 11 Professional.

Dell Pro 14 Essential

Features:

- 14 inch Display
- Front facing camera (no ability to take photos)
- SSD and 512GB Storage

Pricing:

- Dell Pro 14 \$728.71
- Extended 3-year warranty & Accidental Damage - \$275 (optional)
- Backpack or carrying case: \$50
- Security Software \$108 per year per device (ongoing cost)
- Summary: \$778.71 one-time, \$108 recurring, \$275 optional
- Total with all options: \$1161.71

**These costs are subject to change based on inventory and market fluctuations*

**Pricing obtained through Sourcewell Cooperative contract with CDW*

[Dell Pro 14 Essential PV14255 - 14" - AMD Ryzen 5 - 220 - 16 GB RAM - 512 GB SSD - 386V4 - Laptops - CDWG.com](#)



RBA FORM (OFFICE USE ONLY)

MEETING DATE:

Regular () Work Session (X)
ATTACHMENT: YES () NO ()
Contract () Ordinance () Other ()

Request for Board Action
By: Mayor Widaman

• **Description:**

Update to Section 117.290 of the City Personnel Policy and Procedures Travel Policy to clarify travel authorization for elected and appointed officials and staff.

• **Recommendation:** Staff – Approve (X) Disapprove ()

• **Summary/Explanation:**

Clarifying the City's policy for authorized travel for elected and appointed officials as well as staff. Goal is to clarify policy as to process for travel to be considered "authorized for official City business" and to review and update Travel Policy.

Section 117.290: Travel

Reimbursable travel expenses are limited to those expenses authorized for official City business. Expenses incurred for personal use by the employee are not reimbursable. This includes, but not limited to, such personal items as credit card fees, bar bills, extra meals, magazines and personal care products. All reimbursable items shall be submitted for approval to the City Administrator on a written expense report with receipts attached.

For travel in privately-owned automobiles, mileage allowance shall be at a rate equal to the IRS standard expense allowance for mileage reimbursement. Gas purchase and other maintenance costs will only be reimbursed in lieu of the mileage allowance. Mileage should be rounded to the nearest whole mile. Other expenses, including toll road fees and parking charges, shall also be allowed. Mileage reports must include information for when, where and what type of City business was conducted.

• **Budget Impact:** (revenue generated, estimated cost, CIP item, etc.)

None

RBA requested by:



Date: February 25, 2026





**CITY OF DARDENNE PRAIRIE
2032 HANLEY ROAD
DARDENNE PRAIRIE, MO 63368**

**BOARD OF ALDERMEN
AGENDA
MARCH 4, 2026
7:00 p.m.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Widaman
Alderman Detweiler
Alderman Gittemeier
Alderman Johnson
Alderman Nay
Alderman Waters
Alderman Wilson

CONSENT AGENDA

1. Board of Aldermen Work Session Minutes – 02 18 26
2. Board of Aldermen Regular Session Minutes – 02 18 26
3. Acknowledgement receipt of the Barathaven CID Annual Report – dated 02 19 26
4. Expenditures Report for approval dated - 03 04 26

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC COMMENT

NEW BUSINESS

OLD BUSINESS

1. **Bill No. 26-05** (read for the first time on 2/4/26)
AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AMENDING VARIOUS PROVISIONS OF CHAPTER 605 OF THE MUNICIPAL CODE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AND REGULATING CERTAIN BUSINESSES RELATING TO THE DISPLAY AND SALE OF CONSUMABLE INDUSTRIAL HEMP

OFFICER & STAFF COMMUNICATIONS

1. City Attorney
2. City Engineer
3. City Administrator
4. Aldermen
5. Mayor

ADJOURNMENT